

# WEDDING CHECKLIST



## Nine to Sixteen Months Before

- Start a wedding folder or binder
- Work out your budget
- Select your wedding party
- Hire your coordinator or planner
- Reserve your date and venues
- Hire your officiant
- Research vendors: Photographer, Florist, Entertainment, Caterers, Bakers.
- Throw an engagement party

## Eight Months Before

- Hire your photographer and videographer
- Meet Caterers
- Purchase a dress
- Reserve hotel room for out-of-town guests
- Register for gifts
- Book entertainment

## Six to Seven Months Before

- Create a day-of timeline
- Select and purchase invitations
- Shop for bridesmaid dresses
- Meet Officiant
- Plan Honeymoon
- Send save-the-date cards
- Arrange transportation
- Book a florist
- Reserve tents, chairs, lighting, etc

## Four to Five Months Before

- Book the rehearsal and rehearsal dinner venues
- Select and order cake
- Send your guest list to host of any showers you know about
- Schedule hair and make-up artists
- Choose music
- Check on wedding invitations

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## Three Months Before

- Finalize readings
- Purchase undergarments
- Send your event schedule to vendors
- Finalize ceremony and reception time-lines
- Select and ask those that you would like to give toasts
- Order favors
- Print menu cards
- Purchase the rings

## Two Months Before

- Touch base with all vendors
- Discuss locations, images and such with your photographer
- Send out invitations
- Submit announcements
- Bachelor and bachelorette parties

## One Month Before

- Get your dress fitted
- Print menu cards
- Purchase the rings
- Track RSVP's
- Get marriage license
- Send out vendor payments
- Assign setting
- Purchase bridal party gifts
- E-mail and print directions for drivers
- Select or write vows
- Get hair cut, colors if needed
- Confirm times with all vendors

## Week of Weddings

- Confirm arrival times with vendors
- Send timeline to bridal party and family
- Pick up your dress
- Set aside checks for vendors
- Break in your shoes
- Delegate tasks
- Prepare gift or baskets for out-of-town guests
- Send final guest list to caterer and venues